**SAMPLE SNOW REMOVAL LOG**

For the Month of:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Property:\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Manager:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Reviewed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mgr. Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Person completing log: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Date (Day, Month, Year) | Tine Started (Be Precise) | Time Completed(Be Precise) | Weather Conditions Prior to and During Snow Removal | Snow Removal – Premises Location | Type of Work Performed | Person or Crew (List Names) | \*General Comments  |
| Prior | During | Address | Area of Complex |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |

***Chart should be completed the days during and after snow, until all is melted***

\* Comments should focus on the condition of the premises after snow removal, complaints from residents, accidents, unusual circumstances.